



The IIMC Foundation is a diverse team of volunteers who are passionately committed to raising endowed dollars whose earnings help IIMC pursue its educational objectives.

CALL AND NOTICE

MID-YEAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE IIMC FOUNDATION

NOTICE IS HEREBY GIVEN that the Mid-Year Meeting of the Board of the Directors of the IIMC Foundation, aka Municipal Clerk Education Foundation, of the IIMC (INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS), an Illinois corporation not for profit, is called and will be held on Sunday, October 24, 2021, commencing at 9 a.m. Pacific at the Mission Inn Hotel and Spa, 3649 Mission Inn Avenue, Riverside, CA 92503.

The purpose of the meeting will be to consider and to transact such business as may come before the meeting in accordance with the bylaws.

Dated this 27th day of October, 2021.

Mary Lynne Stratta, MMC
President



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**SUNDAY, OCTOBER 24, 2021
9 A.M. PACIFIC
MISSION INN HOTEL AND SPA
3649 MISSION INN AVENUE
RIVERSIDE, CA 92503**

AGENDA

1. Call to Order
2. Roll Call

Fundraising

3. Marketing Committee report (Henley) (Pages 4-6)
4. Revenue Growth Committee report (Nicol) (Pages 7-9)
5. Special Events Committee report (Moore) (Pages 10-13)
6. Development Committee report (Buttiglieri) (Pages 14-16)
7. Hawaii Raffle promotion update (Nicol/Wolf) (Page 17)
8. Strategic Plan update (Stratta) (Pages 18-20)
 - a. Committee meetings – Marketing, Revenue Growth, Special Events

Administration

1. Excusal of absences
 - a. Pamela Smith



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2. Minutes approval
 - a. May 8, 2021 (Pages 21-24)
 - b. Evote of September 7, 2021 (Page 25)
3. Executive Committee report
 - c. Report to IIMC Board (Stratta)
4. IIMC President report (Pierce)
5. Finance Committee report (Schneider)
 - a. Dues Comparison Report (Pages 26-27)
 - b. Investments update (Pages 28-31)
 - c. Annual audit report (Pages 32-64)
 - d. Policy 8 distribution to IIMC (Pages 65-66)
 - e. 2021 Year End Budget status (Pages 67-74)
 - f. 2022 Budget adoption
 - g. Investment Policy (Pages 75-87)
6. Bylaws Committee report (Wolf) (Pages 88-134)
 - d. Comprehensive Policy Manual Review (Stratta)
7. Nominating Committee report (Hammerstrom)
8. Donor Recognition Committee report (Cassler) (Pages 135-136)
9. Adjourn

Board of Directors Roster (Pages 137-139)

Committee Roster (Page 140)